



THE CUSHING ASSOCIATION

Board Meeting Minutes

Meeting Date: 28 June 2026

Members in Attendance: Shannon V. Mickens, Jon Moulton, Cat Bartrug, Gene Lavastida, Zach Trueblood

Members Absent: Amy Laetzsch

Reunion Planning (Gene)

Gene updated the board on his ongoing research for the upcoming reunion in Nashville.

- He presented a list of hotels and tentative venues for consideration.
- Shared a draft itinerary to help the board visualize event structure and support early budget planning.
- The board instructed Gene to begin contacting venues, using the tentative headcount and dates provided.
- Gene will deliver a follow-up report at the next meeting.

Financial Discussion (Cat)

- Cat presented the current budget status and recent expenses.
- Requested board review and discussion of any concerns related to expenditures.
- Introduced a membership tracking document designed to improve accuracy in communication and record keeping.
- Developed a tentative reimbursement process outlining steps for board members who use personal funds for organizational expenses.

Reunion Polling Next Steps (Jon)

- Jon provided an update on the poll regarding preferred reunion dates.
- Current results show a 10/10 tie between:
 - o Memorial Day weekend
 - o The weekend prior
- The poll will close soon.

After closing, the board will tally results and communicate the official reunion dates to members.

Bylaws Review – Shannon Mickens

- Shannon presented tentative bylaws aligned with Washington State nonprofit registration requirements.
- The board reviewed the document and identified revisions needed to ensure it is a strong, compliant, and high-quality governing document.
- Revisions will be discussed at the next board meeting.

Round Table Discussion

N/A

Action Items

- Gene: Begin outreach to selected venues and prepare an updated report.
 - Cat: Finalize membership tracking document and reimbursement process draft.
 - Jon: Close poll, tally results, and prepare communication for members.
 - Board: Review bylaws and prepare revision notes for next meeting.
- The next meeting will be on July 26, 2026, at 6 PM Central Time.



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